

DOCUMENT VERIFICATION FORM

Applying for a Nebraska Permit, License, or ID Card?

When applying for a Nebraska permit, driver's license or State ID Card, you must present documentation of:

1. Identity containing Name and Date of Birth.
2. Principal Address in Nebraska (at least two documents are required).

Applicants must disclose their valid social security number which can be verified through the Social Security Administration or show proof of exemption from this requirement by presenting a valid, unexpired Record of Arrival and Departure in a valid foreign passport (I-94 or I-94A).

To help ensure your application process is as smooth as possible, please remember:

- ✓ Documents must be certified with a raised seal or stamp.
- ✓ Faxed or photocopied documents will NOT be accepted.
- ✓ Documents are subject to departmental review and approval. Additional information may be required.
- ✓ In some cases, document approval may not occur on the same day and may require an additional visit to the exam office.
- ✓ Any document which states "NOT TO BE USED FOR PROOF OF IDENTIFICATION" will not be accepted for identity verification purposes.

- ✓ The Department may retain copies of any document presented.
- ✓ Individuals under the age of 18 will be required to provide a certified birth certificate as proof of identity. Individuals under 18 presenting foreign-based birth certificates will be required to present an accompanying document from the Identity Verification list below.
- ✓ Individuals under 18 who are unable to provide a certified birth certificate will be required to provide another document from the Identity Verification list below and have their parent or guardian complete a Certification Stating The Identity Of A Child Under Age 18.

1. Identity Verification

(Present ONE U.S. based document to establish name and date of birth.)
In the event of a name change, you must present one document (certified marriage license, certified divorce decree or court order) that links your new name to the name that currently exists on your permit, driver's license or State ID Card.

1. A valid Nebraska Digital Image Photo retained in the DMV computer system.
2. A certified birth certificate issued by a State Government Office. Individuals presenting city or county birth certificates may be asked to provide additional identification documents. Hospital issued birth certificates cannot be accepted nor can Puerto Rican birth certificates issued prior to September 30, 2010.
3. A valid permit, operator's license, CDL or State ID Card (Nebraska, out-of-state, or U. S. Jurisdictions), as long as the document is not mutilated or altered.
4. A valid, unexpired U.S. passport or passport card.
5. A valid, unexpired Record of Arrival and Departure in a valid foreign passport (I-94 or I-94A). If status is F1, F2, J1 or J2 an I-20 will also be required. If the I-94 or I-94A is stamped "Refugee" or the place of origin is Canada, the valid foreign passport is not required. If the I-94 or I-94A is stamped "Refugee" an I-797 may be required. Visas, Form I-151, I-94W or I-94 Border Crosser will not be accepted.
6. A valid, unexpired Permanent Resident Card (I-551).
7. A valid, unexpired ADIT stamp "Processed for I-551, temporary evidence of lawful admission for permanent resident until _____" in a valid foreign passport. After June 28, 2004 printed statement "Upon Endorsement Serves as Temporary I-551 Evidencing Permanent Resident for 1 Year" in a valid foreign passport, providing the proper placement of an admission stamp.
8. A valid, unexpired Employment Authorization Card (I-766).
9. Certificate of Naturalization, Form N-550 or Form N-570.
10. Certificate of Citizenship, Form N-560 or Form N-451.
11. Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350 or FS-545.
12. A valid Military ID Card or discharge papers (Form DD214).
13. A letter from the Nebraska Department of Health and Human Services on State letterhead showing a ward of the state's name and date of birth.
14. A Tribal Card containing name and date of birth.
15. A valid Job Corps Card containing name and date of birth.

2. Principal Address Verification

(Present TWO documents with your Nebraska principal address listed.)
A P.O. Box will not be accepted as proof of principal address. Proof of principal address must be from two different sources. If you are under 21 and cannot provide proof of principal address, parents or guardians' principal address documents will be accepted.

1. Utility bill or credit card bill issued within the last 90 days.
 2. Account statement from a bank or other financial institution issued within the last 90 days.
 3. Valid Nebraska vehicle registration.
 4. Nebraska voter registration card.
 5. Pay stub or earnings statement issued within the last 90 days with the name and address of the employer.
 6. Federal, state or local government documents, issued within the last 90 days such as receipts, licenses or assessments, with the exception of previous Nebraska licensing and State ID Card documents issued prior to July 20, 2009.
 7. Valid life, health, auto or home insurance policy or card.
 8. Mortgage, lease or rental agreement. (Lease and rental agreements must include the landlord's name and contact information.)
 9. Nebraska DMV 30-day receipt.
 10. Nebraska DMV Renewal Notice.
 11. Valid real estate tax statement or receipt.
 12. Magazines issued within the last 90 days.
 13. Any envelope, box or postcard that has been sent indicating a postmark or stamped date within the last 90 days.
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14. Blank check or deposit slip as long as accompanied by another document from #1-13 above.
 15. Any valid license over 90 days old (nursing, law, teaching, hair, etc) as long as accompanied by another document from #1-13 above.
 16. Any correspondence, receipt, invoice dated within the last 90 days as long as accompanied by another document from #1-13 above.

3. Social Security Number or Exemption

Proof of social security number may be required and must include complete social security number. Proof of exemption will be required. All social security numbers and documents issued by the U.S. Citizenship and Immigration Services will be verified.

1. Social Security Card.
2. W-2 form.
3. SSA-1099 form.
4. Pay stub showing applicant's name and social security number.
5. A valid, unexpired Record of Arrival and Departure in a valid foreign passport (I-94 or I-94A).